

Curriculum Committee Strategic Planning Report

Date of review: 07/01/2020

FUNCTION: Recommend academic and instructional policy to the Board of Trustees.

SCOPE: Covers all matters of instructional policy, programs, and activities as they relate to the curriculum.

GOAL 1: To strengthen and determine the need for current academic programs through 2025.

<i>Objective A</i>	Assign programs to the annual review for the year including cultural components in the classes.
Measurement Tool (who, what, when, how)	The Curriculum Committee chairperson in the fall 2019, after approval at a curriculum meeting, will notify the programs to be reviewed during the 2019-2020 academic year.
Measurement Goal	The following programs will be reviewed in 2019-2020: Criminal Justice and Education
Findings/Results	The Education Program Review was accepted by the committee at the February 14, 2020 meeting; the Criminal Justice Program Review was accepted by the committee at the May 8, 2020 zoom meeting. Both Program Review documents were forwarded to the SBC Board of Trustees.
Data Analysis	Both Program Reviews were rated by the committee on the program review rubric. Areas of improvement (Enhance a Program) for both programs were in the area(s) of <i>enrollment</i> and <i>cost effectiveness</i> . Both programs rated high (Maintain a Program) on their ability to infuse cultural components and activities into the curriculum. No major issues were discussed with either program review, and both programs were commended on the professionalism of the documents.
Action/ Recommendation	Program reviews continue to be an important part of SBC analyzing program effectiveness, and allows programs time to reflect on the past five years to make appropriate changes and goals for the next five years.

<i>Objective B</i>	Review and revise curricular components of the college catalog.
Measurement Tool (who, what, how, when)	The Curriculum Committee will review and revise curricular components as indicated for the college bulletin at their monthly meetings and make recommendations on changes to the Governance Committee.
Measurement Goal	Revised curricular components as needed for the college bulletin.
Findings/Results	Many courses, policies, and programs were analyzed by departments to furlough courses no longer taught and make changes to degree programs with consultation of advisory board committees. Major changes in degree programs for the 2020-2022 <i>SBC Bulletin</i> were Criminal Justice and Social Work. Major policy changes were additions for the graduate program, including a policy for continued enrollment once graduates are working on the master's thesis. A Curriculum Committee Handbook was written and approved by the committee.
Data Analysis	Criminal Justice changes were on the advice of a very involved local advisory board as the program begins to think about conducting a feasibility study for a bachelor program. Social Work program changes were a result of the next phase of national accreditation for the program.
Action/ Recommendation	Curricular changes are significant during a new catalog printing (every two years). The committee conducted bi-monthly meetings using zoom when the campus moved online due to the COVID-19 Pandemic. Curriculum Committee members should be commended for their commitment to the process, and applauded for continued persistence of meetings through July 2020.

GOAL 2: To explore and evaluate the addition of two Master’s programs, two Bachelor programs and other academic and technical programs through 2025.

<i>Objective A</i>	Evaluate and review potential new courses.
Measurement Tool (who, what, how, when)	The Curriculum Committee will approve as indicated all course submissions through a review of the rationale, syllabus, and course description monthly.
Measurement Goal	Review and approve new course requests at the monthly meetings. Report the number of new courses approved by June 2020. Report the number of courses that have been enhanced by June 2020.
Findings/Results	The committee approved many new courses for the upcoming 2020-2022 <i>SBC Bulletin</i> . Among the course additions were: COMM 210 Advanced Public Speaking; COMM 212/312 Interpersonal Communication; ENGL 342 Research Writing in the Disciplines; CJ 202 Introduction to Law Enforcement and Corrections; CJ 206 Civil Law I/Contracts and Torts; CJ 208 Family Law; CJ 231 Evidence and Procedure; CJ 260/360 Legal Ethics; ATSC 110 Introduction to Meteorology; ATSC 520 Atmospheric Chemistry; STSC 535 Measurements Systems; ATSC Air Quality; SWK 255 Social Work in the Modern Society; SWK 257 Human Behavior & the Social Environment I; SWK 356 Social Welfare Policy and Advocacy; SWK 401 Self-Care in Social Work Practice; SWK 435 Social Work Methods II Work with Groups; SWK 490 Field Education; SWK 491 Field Seminar; SWK 300 Technical and Professional Documentation; SWK 320 Child Welfare II Native American Children & Families; SWK 357 Human Behavior and the Social Environment II; SWK 400 Social Work Field and Grad Prep; SWK 436 Methods II: Work with Organizations and Communities; SWK 445 Decolonizing Social Work with Indigenous Communities; SWK 450 Social Work and the Law
Data Analysis	The committee reviewed each course description and course number for transferability and fit into degree programs. Courses were added to inclusion of SBC student population and career needs. The ATSC new courses were in collaboration with funding from USDA for additional STEM courses and a specialization for the new cohort of master students in environmental science.
Action/ Recommendation	Committee continues to research and advise programs on course offerings that align with North Dakota University System and accredited programs to ensure student learning opportunities.

<i>Objective B</i>	Evaluate and review potential new programs.
Measurement Tool (who, what, how, when)	The Curriculum Committee will approve as indicated all new programs through the use of the program review process specific to new programs.
Measurement Goal	The curriculum committee will review and approve new program requests at the monthly meetings.
Findings/Results	A Veterinary Science Feasibility Study was presented to the Curriculum Committee at the May 8, 2020 meeting. The committee accepted the feasibility study, since there was a very high rate of survey responses and many students interested into the program. The Veterinary Science Feasibility Study was forwarded to the SBC Board of Trustees.

Data Analysis	The committee rated the feasibility on the new program rubric: Quality and Strength of Program was rated Enhance ; Expected Enrollment was rated Adopt ; Ability to Benefit and Positively Impact SBC was rated Enhance ; Cost Effectiveness was rated Enhance ; Cultural Component was rated Enhance .
Action/ Recommendation	The committee discussed various challenges and issues with adding a vet program, and wanted to stress the limitations to adding this program: <u>Challenge A:</u> Need for expanded facilities with ample space to not only house the required (and expensive) vet equipment and classrooms, but have appropriate kennel space for animals. <u>Challenge B:</u> Need for approved animal research protocol established through IRB. Although we currently have an agreement with North Dakota State University for animal research, this needs to be either clarified or expanded. <u>Challenge C:</u> Need to establish an Institutional Animal Care and Handling Committee as a federal compliance by the U.S. Department of Agriculture. If programs work with vertebrates, there needs to be a class plan (or protocol record) approved by the Institutional Animal Care and Handling Committee. Not having an appropriate, approved committee limits grant funding and publishing abilities for faculty and students. <u>Challenge D:</u> Need for qualified faculty to teach in the program. Accreditation requirements with the American Veterinary Medical Association (AVMA or CVMA) require that the program director must be a licensed veterinarian and a credentialed veterinary technician who is a graduate of an AVMA or CVMA accredited program. <u>Challenge E:</u> Students in the program must complete internship hours. Right now, there is not a facility on Standing Rock, which means that students would need to travel to Mobridge or Bismarck to complete internship hours. In addition, students graduating from the program would need to go off the reservation to find employment.

GOAL 3: To foster the inclusion of the Lakota/Dakota history, culture, values, and language in the academic environment.

<i>Objective A</i>	Explore, evaluate, and reinforce the inclusion of Lakota/Dakota history, culture, value, and language in current academic programs.
Measurement Tool (who, what, how, when)	The Curriculum Committee will utilize the program review process and rubric to examine and assist programs to examine the inclusion of Lakota/Dakota history, culture, value, and language in the programs.
Measurement Goal	Program Review reports will include discussion on this content. The review of the report by the curriculum committee will include criteria on the rating rubric that focuses on this cultural component.
Findings/Results	Both Education and Criminal Justice Program Review reports isolated curricular components and activities within the programs to reinforce and include Lakota/Dakota history, culture, values and language in their programs and courses. The Division of Education Program designed values Woohitika (Bravery), Wowacintanka (Fortitude), Wacantkiya and/or Wacanlkiya (Generosity), and Woksape (Wisdom) as indicators of excellence and uses aspects of cultural relevancy integrated throughout the teacher education curriculum. The Criminal Justice Program works with Tribal Court to ensure students are trained to work effectively in the atypical tribal juridical environment.
Data Analysis	Both the Division of Education Programs and Criminal Justice Programs rated high (Maintain a Program) on their ability to infuse cultural components and activities into the curriculum on the Program Review Rubric.
Action/ Recommendation	SBC Curriculum Committee continues to monitor and encourage programs to find appropriate and measureable ways to include Lakota/Dakota history, culture, values and language into academic programs.

<i>Objective B</i>	Explore and support the development of offerings on Lakota/Dakota history, culture, values, and language and how to incorporate these into the academic environment and programs.
Measurement Tool (who, what, how, when)	The Curriculum Committee will approve as indicated all new programs and courses using the program review process specific to new programs and courses.
Measurement Goal	The curriculum committee will review and approve new program and course requests at the monthly meetings.
Findings/Results	The Curriculum Committee rated the Cultural Component of the SBC Veterinary Science Feasibility Study as Enhance , which is the second to the highest level possible.
Data Analysis	The feasibility study isolated the need for vet services and an established humane society or animal shelter for lost, neglected, or unwanted animals; and also included information regarding horse racing and rodeos, but the curriculum will need guidance from elders and the NAS Program to add Lakota/Dakota language, history and values into course activities that students find engaging and practical. However this can be implemented when the curriculum is written for the program.
Action/ Recommendation	If approved, intentional scaffolding of Lakota/Dakota history, language, and values need to be incorporated into the Veterinary Science curriculum and courses.