

Training Compliance

2020-01-01 thru 2026-11-01

Course Title	Assignment Category	Position	Due Date
Coronavirus 103 - Managing Stress and Anxiety	Mandatory Training	Sitting Bull College	2020-08-31
Customer Service Overview	Mandatory Training	Sitting Bull College	2020-08-31
Email and Messaging Safety	Mandatory Training	Sitting Bull College	2020-08-31
Reasonable Suspicion for Drug and Alcohol Use in the Workplace	Mandatory Training	Sitting Bull College	2020-08-31
Student Alcohol & Substance Misuse	Mandatory Training	Faculty	2020-08-31
Student Alcohol & Substance Misuse	Mandatory Training	Student Support	2020-08-31
Title IX: Regulations and Roles Overview	Mandatory Training	Sitting Bull College	2020-08-31
Title IX: Roles of Employees	Mandatory Training	Sitting Bull College	2020-08-31
Coronavirus 101 - What You Need to Know	Mandatory Training	Sitting Bull College	2020-08-31
Cybersecurity Awareness for Employees of Educational Institutions: Security Awareness Essentials	Mandatory Training	Sitting Bull College	2023-09-29
Cybersecurity Awareness for Employees of Educational Institutions: End-User Best Practices	Mandatory Training	Sitting Bull College	2023-09-29
Cybersecurity Awareness for Employees of Educational Institutions: Classifying and Safeguarding Data for institutional and Personal Use	Mandatory Training	Sitting Bull College	2023-09-29
Building Supportive Communities: Clery Act and Title IX	Mandatory Training	Sitting Bull College	2023-11-15
Cybersecurity Awareness for Employees of Educational Institutions: Classifying and Safeguarding Data for institutional and Personal Use	Mandatory Training	Faculty	2025-04-11
Cybersecurity Awareness for Employees of Educational Institutions: End-User Best Practices	Mandatory Training	Faculty	2025-04-11

Cybersecurity Awareness for Employees of Educational Institutions: Social Engineering	Mandatory Training	Faculty	2025-04-11
Cybersecurity Awareness for Employees of Educational Institutions: Classifying and Safeguarding Data for institutional and Personal Use	Mandatory Training	Sitting Bull College	2025-04-10
Cybersecurity Awareness for Employees of Educational Institutions: End-User Best Practices	Mandatory Training	Sitting Bull College	2025-04-10
Cybersecurity Awareness for Employees of Educational Institutions: Social Engineering	Mandatory Training	Sitting Bull College	2025-04-10
Drugs and Alcohol at Work	Mandatory Training	Sitting Bull College	2025-05-16
Accommodating People with Disabilities	Mandatory Training	Sitting Bull College	2025-05-09
Preventing Harassment & Discrimination: Gateway	Mandatory Training	Sitting Bull College	2025-05-09
Workplace Violence Prevention	Mandatory Training	Sitting Bull College	2025-05-10
Data Security & Privacy	Mandatory Training	Sitting Bull College	2026-09-15
Drugs and Alcohol at Work	Mandatory Training	Sitting Bull College	2026-09-15
Email and Messaging Safety	Mandatory Training	Sitting Bull College	2026-09-15
Recognizing and Responding to Antisemitism	Mandatory Training	Sitting Bull College	2026-09-15
RespectEdu for Faculty & Staff: Title IX and Clery Act	Mandatory Training	Sitting Bull College	2026-09-15
Hazing Awareness and Prevention	Mandatory Training	Sitting Bull College	2026-09-15

Training Course Descriptions

Course Title	Description	Author(s)
Coronavirus 103 - Managing Stress and Anxiety	Crises such as the COVID-19 outbreak can certainly induce an incredible amount of worry and stress on anyone. Stress is our body's way of responding to physical, emotional, or mental demands, such as those imposed by COVID-19 pandemic. This course discusses signs and symptoms of stress and explains the physical and emotional effects of built up stress, such as anxiety. This course also discusses stress management techniques, treatment options, and lifestyle changes to help alleviate stress during such difficult times.	Vector Solutions Editorial Team The Vector Solutions Editorial Team comprises veteran editors and subject matter experts on school, campus, and workplace safety and compliance topics.
Title IX: Regulations and Roles Overview	While all staff members have some responsibility under Title IX, the Title IX coordinator is charged with managing overall compliance and ensuring all employees and students on campus are aware of their obligations and their protections under Title IX. This course provides administrators with an overview of Title IX requirements and the role of the Title IX Coordinator. Topics include sexual harassment, methods of awareness and prevention, ways to address sexual harassment, and procedures for investigation and grievance processes.	Atkinson, Andelson, Loya, Ruud & Romo (AALRR) Atkinson, Andelson, Loya, Ruud & Romo is a full-service law firm with over 180 attorneys in nine offices throughout California. It represents both private and public sector clients, with emphasis in the areas of employment, labor, construction, education, real estate, general business and business litigation, corporate, taxation, bankruptcy and immigration.
Title IX: Roles of Employees	Title IX is key to ensuring all students are free from discrimination and being left out in their access to education. But making sure all students are protected isn't completely on the shoulders of Title IX Coordinators. They often rely on members of the campus community to help. This course provides college and university faculty and staff with an overview of Title IX and the responsibility for Title IX enforcement by employees. Topics include: employee role in Title IX enforcement, key terms and definitions and reporting procedures.	Atkinson, Andelson, Loya, Ruud & Romo (AALRR) Atkinson, Andelson, Loya, Ruud & Romo is a full-service law firm with over 180 attorneys in nine offices throughout California. It represents both private and public sector clients, with emphasis in the areas of employment, labor, construction, education, real estate, general business and business litigation, corporate, taxation, bankruptcy and immigration.

Email and Messaging Safety	Email is the primary means of attack from cyber-perpetrators. This course provides an overview of cybercrime via email, and how to employ safe email and messaging practices to avoid and help prevent cyber threats, attempts at fraud and identity theft.	Pete Just Pete Just is the Chief Technology Officer of the Metropolitan School District of Wayne Township, Indiana and has served as an adjunct professor at Indiana University. He has been the co-founder and chairman of the Indiana Chief Technology Officer's Council, and is a Certified Educational Technology Leader (CETL). In 2014, Pete was elected to the Consortium for School Networking (CoSN) - the premier professional association for district technology leaders and served as chairman of the CoSN14 conference.
Cybersecurity Awareness for Employees of Educational Institutions: Security Awareness Essentials	While technology weaknesses always represent a security threat, one of the biggest threats to an organization's security today is human error. Employees who are unaware of the risks associated with their internet and technology usage, their role in securing their work environment can create security vulnerabilities for themselves and their organization. By the end of this course, employees at educational institutions will be able to describe the ways they can help protect against cyberattacks, define an Acceptable Use Policy and what it contains, explain best practices for protecting the security of smart devices and compare and contrast the pros and cons of "Bringing Your Own Device."	Vector Solutions Vector Solutions serves everyday heroes by delivering intelligent software solutions that empower them to make safer, smarter, better decisions.
Cybersecurity Awareness for Employees of Educational Institutions: End-User Best Practices	The employees who use an organization's technological systems, called end users, can make or break a cybersecurity system. By the end of this course, end users will be able to identify insecure hot spots in public places and the risks involved in roaming, differentiate between free and commercial VPN tunnels, recognize legitimate and secure websites, explain the importance of administrative rights, select the correct method to stop the spread of a virus, recommend ways to protect against malwares and viruses, list the do's and don'ts of password creation, name solutions for password management, and define different types of physical attacks against privacy and provide solutions to mitigate this risk.	Vector Solutions Editorial Team The Vector Solutions Editorial Team comprises veteran editors and subject matter experts on school, campus, and workplace safety and compliance topics.

Coronavirus 101 - What You Need to Know	Protecting your health against the Coronavirus (COVID-19) starts with getting the right information. This interactive online course features critical information about how COVID-19 spreads, how to recognize its symptoms, how to prevent and treat the virus, and what to do if you become sick with the virus.	Vector Solutions Editorial Team The Vector Solutions Editorial Team comprises veteran editors and subject matter experts on school, campus, and workplace safety and compliance topics.
Preventing Harassment & Discrimination: Gateway	Preventing Harassment and Discrimination: Gateway prepares learners to cultivate and maintain a workplace culture resistant to discrimination, harassment and retaliation. Employees will be equipped with the information and skills that promote intervention, empathy and allyship.	Elizabeth Owens Bille Elizabeth Bille is a subject matter expert on preventing harassment and discrimination, promoting ethical conduct, and creating positive workplace cultures for EVERFI, an education technology company. She previously served as the general counsel and chief ethics officer of the Society for Human Resource Management (SHRM), legal advisor to the Vice Chair of the EEOC, and an employment attorney at a global law firm. Elizabeth has provided training for investigators, HR professionals, and attorneys on complex workplace issues, and her work has been cited by several news outlets including National Public Radio, the Wall Street Journal, and the New York Times.
Workplace Violence Prevention	This course raises awareness about workplace violence and helps your employees to identify the risks of workplace violence and prevents incidents of it. This course covers employeesâ roles in creating a safe workplace, the warning signs of potential danger, and how employees can reduce the risk of injury during violent situations.	Vector Solutions Vector Solutions serves everyday heroes by delivering intelligent software solutions that empower them to make safer, smarter, better decisions.

Building Supportive Communities: Clery Act and Title IX	Building Supportive Communities: Clery Act and Title IX takes a close look at the issue of sexual harassment, including sexual assault, relationship violence, and stalking, in higher education.	Karen Peterson Karen Peterson is a legal editor. She spent several years in private legal practice. Now she applies her legal skills and decades of expertise to research and writing on higher education law to educate college students and employees about legal matters that affect their lives and to help ensure that Vector Solutions's courses meet the spirit and letter of the laws they address. Her studies focused on jurisprudence and social policy, earning a BA from UC Berkeley and a JD from the University of San Francisco Law School.
Accommodating People with Disabilities	This course provides an overview of disability discrimination laws and helps supervisors navigate the process of accommodating qualified applicants and employees with disabilities. Using real case reviews, case studies of real-world situations, and role-playing, supervisors will be better prepared to recognize protected individuals, respond to requests for accommodation, engage in the interactive process, and avoid common mistakes. This course covers the requirements of the Americans with Disabilities Act (ADA).	Vector Solutions - Education Vector Solutions serves everyday heroes by delivering intelligent software solutions that empower them to make safer, smarter, better decisions. Our Product team comprises veteran editors and leading subject matter experts on school, campus, and workplace safety, well-being, inclusion, and compliance topics.
Customer Service Overview	The goal of this course is to provide staff members with an overview of customer service skills while recognizing the importance of high standards of service. The course will review the definition of customer service, the importance of customer service, and strategies for customer service standards.	Vector Solutions Editorial Team The Vector Solutions Editorial Team comprises veteran editors and subject matter experts on school, campus, and workplace safety and compliance topics.

Reasonable Suspicion for Drug and Alcohol Use in the Workplace	The objective of this course is to train administrators and supervisors on the risks of drug and alcohol use by employees, the skills to recognize use of drugs and alcohol, the skills to confront an employee who may be using drugs or alcohol, and the procedures for documenting reasonable suspicion cases.	Patrick Hancock, ARM Patrick Hancock is currently a Risk Manager for Baltimore County Public Schools in Maryland. He holds an Associate in Risk Management (ARM) designation and is instrumental in identifying and analyzing existing and potential risks to the district, as well as advising strategic measures to address those risks.
Student Alcohol & Substance Misuse	The goal of this course is to provide an overview of student substance misuse and the role of educators in substance misuse prevention. This course is also designed to help staff members identify and respond to general substance misuse issues involving students. This course will examine student substance misuse facts, trends, symptoms, and dangers, identify risk and protective factors that influence attitudes and behaviors in regard to substance use, discuss the role of educational institutions in substance abuse prevention, and examine different situations involving substance misuse during which a staff member may need to intervene to protect a student.	Mary Haag, RN, OCPS I Mary Haag has been licensed as a registered nurse since 1975. She is experienced in bringing diverse sectors of the community together to create and implement comprehensive, collaborative approaches to substance abuse prevention. Ms. Haag holds an Ohio Certified Prevention Specialist I certification and has been working in the field of substance abuse prevention since 1995. She currently serves as President of the Alcohol and Drug Abuse Prevention Association of Ohio, Vice President of Coalition Strategies for the Coalition for a Drug-Free Greater Cincinnati, and Federal Peer Grant Reviewer for the Office of National Drug Control Policy and Office of Safe and Drug Free Schools. During her tenure with the Coalition, she has successfully developed over thirty locally-based community anti-drug coalitions, and provides oversight and direction for all programmatic activities of the Coalition.
Drugs and Alcohol at Work	This course is designed to train employees about the dangers of drugs and alcohol in the workplace. It shows employees the negative impact of substance abuse, and discusses the physiological and behavioral effects of commonly abused substances. It also covers the disease of addiction, the employer's anti-drug and alcohol policy, the consequences for violations, and resources for employees.	Vector Solutions - Education Vector Solutions serves everyday heroes by delivering intelligent software solutions that empower them to make safer, smarter, better decisions. Our Product team comprises veteran editors and leading subject matter experts on school, campus, and workplace safety, well-being, inclusion, and compliance topics.

Cybersecurity Awareness for Employees of Educational Institutions: Classifying and Safeguarding Data for institutional and Personal Use	With the click of a button, we can place our very identity at risk. Furthermore, failing to follow cybersecurity measures in the workplace can lead to catastrophic results not only for us as individuals, but for our educational institutions and the students we serve. Personal information is protected by law and it is our ethical duty to do all we can to protect those who have trusted us with their sensitive data. This is why classifying and safeguarding data is a priority that must not be ignored. This course will explore the three main types of data classifications, the objectives for securing data, how to keep personal and business data separate, personal and educational institution standards for deleting and dumping data, and what to do when confronted with threats to mobile devices.	
Cybersecurity Awareness for Employees of Educational Institutions: Social Engineering	Social engineering can come in many forms. It could look like an email coming from a credible organization, such as your bank; or, it could appear to come from your own organization. By replying to these emails or opening the attachments sent, you compromise your security and your organization's security. This course will explore social engineering, the ways it can compromise your organization's data security, and steps you can take to stay safe. At the end of the course, you'll be able to define phishing and spear phishing, describe how to avoid phishing and spear phishing scams, understand how to make good decisions when using social media, categorize the two forms of identity theft, list common examples of identity theft, and explain how to avoid it.	Vector Solutions Editorial Team The Vector Solutions Editorial Team comprises veteran editors and subject matter experts on school, campus, and workplace safety and compliance topics.
Data Security & Privacy	This course shows employees how to recognize potential threats and risky behaviors, and teaches them how to mindfully respond to cyber-threats. Along the way, employees have the opportunity to apply what they've learned in a variety of realistic scenarios. Specific topics include phishing, pharming, social engineering, secure wireless connections, creating strong passwords, encryption, safe browsing, and watering hole attacks.	Vector Solutions serves everyday heroes by delivering intelligent software solutions that empower them to make safer, smarter, better decisions. Our Product team comprises veteran editors and leading subject matter experts on school, campus, and workplace safety, well-being, inclusion, and compliance topics.
Drugs and Alcohol at Work	This course is designed to train employees about the dangers of drugs and alcohol in the workplace. It shows employees the negative impact of substance abuse, and discusses the physiological and behavioral effects of commonly abused substances. It also covers the disease of addiction, the employer's anti-drug and alcohol policy, the consequences for violations, and resources for employees.	Vector Solutions serves everyday heroes by delivering intelligent software solutions that empower them to make safer, smarter, better decisions. Our Product team comprises veteran editors and leading subject matter experts on school, campus, and workplace safety, well-being, inclusion, and compliance topics.
Email and Messaging Safety	Email is the primary means of attack from cyber-perpetrators. This course provides an overview of cybercrime via email, and how to employ safe email and messaging practices to avoid and help prevent	Pete Just is the Chief Technology Officer of the Metropolitan School District of Wayne Township, Indiana and has served as an adjunct professor at Indiana University. He has been the co-founder and chairman of the Indiana Chief Technology

Recognizing and Responding to Antisemitism	Antisemitism is hard to address for a number of reasons – primarily because its harmful and misinformed ideologies are so widespread and varied. Over time, it has been able to adapt across different contexts. This makes it all the more important for us to strengthen and adapt our own responses. This course provides faculty and staff with an overview of antisemitism, its historical development, contemporary manifestations, and effective strategies for addressing it in academic settings.	Vector Solutions serves everyday heroes by delivering intelligent software solutions that empower them to make safer, smarter, better decisions.
RespectEdu for Faculty & Staff: Title IX and Clery Act	RespectEdu for Non-supervisors equips learners with essential tools to identify, prevent, and address workplace harassment. Through engaging narratives and real-world scenarios, this comprehensive course demonstrates how various forms of harassment impact individuals and institutions, while clarifying the rights and responsibilities of all employees in creating a safe, respectful workplace. Participants explore sexual harassment, workplace bullying, bystander intervention, and protection against retaliation through memorable case studies that illustrate the personal, professional, and institutional consequences of misconduct. This learning experience emphasizes the critical role of proactive reporting and intervention—even when the type of misconduct is unclear—while providing practical tools for fostering a positive workplace culture.	As a researcher and course author, Dr. Poole has spent over a decade developing and designing adult learning and staff training programs in both corporate and higher education settings, with a special focus on harassment and discrimination compliance. Earning her PhD from the Department of Social Justice Education at the Ontario Institute for Studies in Education (OISE), University of Toronto, Dr. Poole draws on her expertise to promote prosocial behavioral change and foster better, safer workplaces.
Hazing Awareness and Prevention (Faculty & Staff)	The goals of this course are to help employees understand what hazing is, explain why hazing occurs and educate best ways to identify and address hazing incidents. This course will also cover the definition of hazing, health and legal risks, and your responsibility.	Norman J. Pollard, EdD, retired dean of students at Alfred University and a licensed mental health counselor, regularly consults with high schools, colleges, and communities on their anti-hazing programs. He has served as an expert witness in several civil litigation cases and has spoken at numerous national and regional conferences about hazing and initiation rites.

