

# Activities Committee Strategic Planning Report

Date of review: 06/2015

**FUNCTION:** To address internal social need(s) through various types of SBC-hosted activities.

**SCOPE:** To plan and execute various events with the purpose of implementing an encompassing mindset of the virtue of Generosity, while supporting all other SBC foundational virtues.

**GOAL 1: Foster team unity concepts at an institutional level amongst all faculty and staff members.**

<b><i>Objective A</i></b>	The Activities Committee will host all New Moon Events to include an underlying set of values with an emphasis on generosity to promote team-building achievement amongst all faculty and staff members.
Measurement Tool (who, what, when, how)	The Activities Committee will distribute a bi-annual survey in January and May to determine how the New Moon meetings facilitate this type of team-building achievement.
Measurement Goal	Eight New Moon Meetings/Events per academic year.
Findings/Results	One survey completed during the October New Moon meeting.
Data Analysis	This survey indicated that there was a need to hold fewer meetings and have less activities planned at each New Moon meeting. There was an overall consensus that the college needs to simplify the New Moon approach and go “back to basics” where updates are given and a meal served.
Action/Recommendation	A motion was made to hold just four New Moon Meetings per year, but Activities will still be helping out with other events.

**GOAL 2: Provide college awareness for charitable-based need program(s) within the boundaries of the Standing Rock Tribe.**

<b><i>Objective A</i></b>	The Activities Committee will identify areas of need within Standing Rock in order to organize an activity which will promote the spirit of generosity: Winter Warmth.
Measurement Tool (who, what, how, when)	The Activities Committee, within the 2014-2015 academic year, will adopt a <i>Winter Attire Drive</i> , November 21 <sup>st</sup> , utilizing the mandatory New Moon meeting as the catapult for this event. It will work with the local Headstart/Kindergarten, SBC Immersion Nest, Kampus Kids & churches to plan for pick-up of donated items.
Measurement Goal	A minimum of one pre-k & one child size coat donated by every faculty/staff member: 230 coats.
Findings/Results	During the November New Moon Meeting on November 21, 2014, faculty and staff were able to provide 165 winter weather wear items for the project, “Operation Winter Warmth”. Standing Rock Sioux Tribe Reservation-wide Head Start was the only tribal school program serviced as their need alone exceeded Sitting Bull College’s inventory. However, the Pretty Bird Woman House, McLaughlin, SD, was provided with the adult-sized coats, hats and gloves which were not of any value to any of the Head Start children.
Data Analysis	Head Start Received 38 Coats, 2 Snow Suits, 4 Snow Pants, 31 Pairs of Gloves, 53 Hats, 4 Scarves, 7 Hat/Glove Sets and 2 Pairs of snow boots.

	The Pretty Bird Woman House received 12 Coats, 6 pairs of gloves & 6 hats.
Action/Recommendation	Both the Head Start Program and Pretty Bird Woman House were extremely grateful for the donation, stating that those in the most need were now able to play outside and stay warm during the cold winter months. Pretty Bird Woman House, after being questioned, stated that their major need was kitchen-ware, cooking utensils, and linens. It is recommend that Operation Winter Warmth or some other donation based drive, continue in the future and that Sitting Bull College pursue other projects of the like, maintaining the image and legacy of generosity.

**GOAL 3: Cohesively work with other SBC programs by executing specific event functions to maintain consistency in promoting the SBC image and its credibility.**

<b><i>Objective A</i></b>	The Activities Committee will assist other programs when there is a gap in event planning to ensure event success.
Measurement Tool (who, what, how, when)	The Activities Committee will generate a monthly report to determine which program was provided assistance; in what capacity it assisted, how many man-hours was necessary to accomplish filling the event gap and in what months the resources were provided.
Measurement Goal	100% assistance, but in-line with budgetary and human resource limitations.
Findings/Results	<u>November 14-16, 2015</u> -Activities Committee assisted Mark Holman with the Teton Lakota History and Killdeer Mountain Symposium. <u>April</u> —assisted with set up and clean-up for Student Summit and Diversity Week.
Data Analysis	People are aware and ask the Activities Committee to help them out with events as needed. Also, Noemi Borcea is serving as Events Coordinator so we will all work closely together to ensure that all gaps are taken care of and the event is successful.
Action/Recommendation	Keep an open line of communication between other committees and the Events Coordinator to make sure that everyone is utilizing the committee properly and that we are assisting those in need of organization. We can also use the New Moon meetings as a place to make these announcements and to spread the word.

**GOAL 4: Provide Training and Awareness venue/planning for upcoming institutional blanket changes.**

<b><i>Objective A</i></b>	The Activities Committee will assist other programs by utilizing the New Moon as the venue to ensure blanketed training and awareness is achieved, and/or assists with the scheduling and event planning of the training.
Measurement Tool (who, what, how, when)	The Activities Committee will generate a monthly report to determine which program utilized the New Moon meeting or was provided planning assistance.
Measurement Goal	100% assistance.
Findings/Results	<b>November 21, 2015 New Moon</b> -Human Resource Department utilized the New Moon to provide a presentation by Native Health Systems Representative, David Tonemah. <b>December 12, 2015 New Moon</b> – Employee Holiday Celebration, no training provided. <b>January 23, 2015 New Moon</b> – Campus Safety and Security Office utilized the New Moon to offer GSA Vehicle

	Use Training (Fleet Representative-UlyssesKoehly) and Drug Awareness Training (Brian Clauston) <b>February 20, 2015 New Moon</b> —Campus Security, Tony John
Data Analysis	Most feedback received from these trainings was not positive. The majority of the committee did not feel that these trainings were a valuable use of their time. New Moon meetings are a resourceful time to utilize for training, but are not fulfilling any need here on campus and needs to be re-assessed as a helpful tool.
Action/Recommendation	If a training is absolutely necessary for all the SBC employees then the New Moon should be utilized, but not abused or for frivolous trainings. Some suggested trainings were: Orientation (for new employees and a refresher for current employees—Who should be giving the orientation? Is there a checklist that should be followed? ) Job related trainings (for example: teaching new faculty the Jenzabar system).