

Sitting Bull College
Assessment Committee

Program Assessment Presentations – Monday, May 4, 2009

Members Present:	Liz Braunagel	Math Faculty
	D'Arlyn Bauer	Nursing Faculty
	Sunshine Carlow	7 th Generation Excellence Center Coordinator
	Kathy Froelich	Teacher Education Faculty
	Renee Froelich	English Faculty (Committee Chair)
	Jeremy Guinn	Science Faculty
	Lisa McLaughlin	Institutional Data Coordinator
	Koreen Ressler	Vice President of Academic Affairs
	Sterling St. John	Business Faculty

- I. **See schedule (bottom of notes). Committee met with Program Departments and Program Faculty individually to go over their assessment plans and end of year reports.**
- II. **Yearly review of program plans, assessment results and recommendations for 2009-2010 academic year.**

Note: The actions written below were notes taken during faculty presentations. Content errors and/or ambiguities can be clarified at a later time. These actions are suggestions to improve program assessment plans and strategies.

A. AS Business – Pat Becker (10:15am-10:39)

Discussion was held as to accounting courses having more practical business plan experience.

RECOMMENDED ACTIONS:

- Business faculty will show the adjunct instructor (Koreen Ressler) the materials so that she can incorporate those examples into her coursework.
- Visit with adjunct faculty member who teaches law courses to find an appropriate assessment tool for outcome 3b.
- Continue working on a curriculum map for both the 2 & 4 year program. Possibly revisit matrices (curriculum map) for all programs

B. BS Business – Sterling St. John (10:40-11:03)

Discussion was held on the students' challenges in using visual aids during oral presentations.

RECOMMENDED ACTIONS:

- Visit with 2 year program to see if it would be appropriate for students to present their 2 year portfolios so that visual aids can be incorporated earlier.
- Restructure handbook for 4 year program so necessary data can be evaluated.

C. Building Trades – Dave Luger (11:04-11:23)

RECOMMENDED ACTIONS:

- Add the student self-evaluation in the program plan each year, which could stay under program goal 4 with the measurement tool that the students will self-evaluate
- Add data on how many times students need to take pass/fail exams.

D. Office Technology – Therese Schmidt (11:24 – 11:46)

RECOMMENDED ACTIONS:

- Add tutors for both OT 270 and OT 271 to assist students in coursework
- Have three faculty members rate portfolio projects
- Implement course grader in specific courses
- Add more analysis of data – what do students do well, what still challenges them – not just excel. Is it formulas? What are they still not learning?
- All findings should go from low to high

E. General Education – CSCI 101 Introduction to Computers – Therese Schmidt

RECOMMENDED ACTIONS:

- Meet with adjunct and visit about assessment strategies and implement similar attitudes
- Group all course findings together
- Look at data in more specific way for course improvement. Where are students overall challenged with skills?
- Bring tutor in to all classes right away so students are familiar with them

F. Information Technology – Walter Beaver (11:47 – 12:00)

RECOMMENDED ACTIONS:

- Follow recommendations from 08-09.
- Drop outcome 2 as outlined in Assessment committee minutes
- Develop PowerPoint template and rubric for the e-portfolio
- On Outcome 4, add why outcome rating was so low
- Check on Cisco's minimum score (67% seems low)
- Add sophomore project

Lunch Break 11:57-12:47

G. BS Science Education – Gene Lehr (12:47-12:57)

RECOMMENDED ACTIONS:

- Division of Ed. will look at outcomes to see if they can regrouped
- Look at measurement tools to assess students throughout degree plan rather than just at the end (should match with other Ed. degree plans measurement tools)

H. AS Early Childhood– Ellen Murphy (12:58-1:12)

RECOMMENDED ACTIONS:

- Address the results to indicate findings from each rubric area
- Add ranges and averages
- Focus on what learning is evident in students and what learning still needs to happen
- Inopportune reporting will happen each year – what is the program going to do to avoid this problem? Assessment should be ongoing throughout the year
- Goals and findings need to be tightened up
- Keep working at completing the disposition checklist to assess in 09-10.

I. BS Elementary Education & AS Elementary Ed. – Kathy Froelich & Mary Wray (1:13-1:50)

RECOMMENDED ACTIONS:

- Input PRAXIS scores once available
- Keep disposition checklist for all areas
- Require PRAXIS II before student teaching
- Develop survey of community service
- Keep adjunct faculty in the loop for the disposition checklist & other assessment items
- Prepare students for PRAXIS using timed reading and writing assignments in specific courses

J. BS Special Education – Mary Wray (1:50-2:03)

RECOMMENDED ACTIONS:

- Data needed in 2b
- Add results in outcomes 2 & 3
- Add the mock IEP information to the plan

K. Human Services – Roxanne Howes (2:07 – 2:28)

RECOMMENDED ACTION:

- Analysis needs to be clear to discuss strengths and weaknesses in all areas.

L. General Education – Soc 210 Chemical Dependency – Roxanne Howes

RECOMMENDED ACTION:

- Visit with the new adjunct instructor so she is aware of the assessment tools; perhaps both instructors should score all essays so that there is some continuity.
- Go from low to high on range scores.

M. General Education – Science Laboratory Courses – Jeremy Guinn

RECOMMENDED ACTION:

- Rework measurement tools so all faculty members teaching these courses buy into the questions and complete the assessment

N. BS Environmental Science – Jeremy Guinn

RECOMMENDED ACTION:

- Add another layer of due dates for proposals so student presentations have accountability

O. AS Environmental Science – Daniel Buresh

RECOMMENDED ACTIONS:

- Implement “Skills Tests” to add a second layer
- Break Analysis into strengths and weaknesses specifically in content
- Possibly think about adding other measurement tools to program – there is a concern that most assessment is tied to one capstone project (if the student has a bad project, does it mean the student did not learn anything?)
- Possibly add measurement tools that coincide with specific course projects, papers, etc. so assessment data can be obtained and evaluated throughout student coursework, not just at the end

P. AS Nursing – D’Arlyn Bauer

ACTION:

- Continue program as identified in the assessment plan.

Assessment Committee Recommendations to all programs:

Assessment participation with adjunct faculty has been an issue that was reiterated several times during presentations. If programs have adjunct faculty teaching courses, it is crucial that these instructors are informed and updated with their responsibilities toward the program’s assessment procedures and goals. A face-to-face meeting is recommended for any program requiring adjunct to complete assessment data.

Program Assessment needs to focus on the Analysis of Data for 2009-2010. Faculty should focus more on what students did learn and what they didn’t learn, so that there is a feedback loop on program improvement.

Recommendation: Key Programs who have top-quality assessment strategies will be asked present their assessment data to faculty during faculty meetings in the fall.

Adjourned 3:53pm

Reporting Schedule: May 4, 2009:

10:15-10:45	AS Business Admin & BS Business Admin
10:45-11:00	Nursing
11:00-11:15	Building Trades
11:15-11:30	Office Tech
11:30-11:50	Information Tech
11:50-12:20	Lunch Break
12:20-1:20	BS Special Ed., AS Teacher Ed, BS Elementary Ed., AS Early Childhood, BS Secondary Science
1:20-1:30	Break
1:30-1:45	Human Services program and course findings in SOC 210
1:45-2:30	AS & BS Environmental Science & course findings for general SCI courses
2:30-3:00	Assessment Committee discussion and final note taking for the day

Sitting Bull College
Assessment Committee
Program Assessment Presentations – Tuesday May 5, 2009

Members Present:	Liz Braunagel	Math Faculty
	D'Arlyn Bauer	Nursing Faculty
	Sunshine Carlow	7 th Generation Excellence Center Coordinator
	Renee Froelich	English Faculty (Committee Chair)
	Lisa McLaughlin	Institutional Data Coordinator
	Koreen Ressler	Vice President of Academic Affairs
	Sterling St. John	Business Faculty
Members Absent:		
	Kathy Froelich	Teacher Education Faculty
	Jeremy Guinn	Science Faculty (in & out for science student presentations)

- I. **See schedule (bottom of notes). Committee met with Program Departments and Program Faculty individually to go over their assessment plans and end of year reports.**
- II. **Yearly review of program plans, assessment results and recommendations for 2009-2010 academic year.**

Note: The actions written below were notes taken during faculty presentations. Content errors and/or ambiguities can be clarified at a later time. These actions are suggestions to improve program assessment plans and strategies.

A. AS Criminal Justice – Wayne Shelley (9:00am-9:28)

Committee discussed the superior way that Wayne Shelley completes his assessment practices. Graphs are excellent.

RECOMMENDED ACTIONS:

- Visit with adjunct about assessment so they know their expectations
- Choose courses to teach as writing intensive

B. AS Native American Studies -- Michael Moore -- (9:36-10:11am)

RECOMMENDED ACTIONS:

- Native American Knowledge test should not be used as an assessment for program, but it is fine to use it as an assessment tool for General Education
- Language Assessment needs to involve adjunct faculty
- Add something more intense as an assessment for Lakota Language II

C. AS General Studies – Liz Braunagel, Chad Harrison, Gene Lehr (10:12-10:25)

RECOMMENDED ACTIONS:

- Need to review and consider rewriting outcomes from five outcomes to three or four – possibly concentrate on writing, reading, speaking, critical thinking, and technology.
- Possibly think about adding a one credit capstone to get better results for project completion

D. General Education Results: Math – Liz Braunagel (10:26-10:42)

RECOMMENDED ACTIONS:

- Add tutor in the beginning of class for Math courses
- Adjunct & part time need to take an active role in assessment

E. Natural Resources, Farm & Ranch Certificate – Gary Halvorson (10:45 – 11:14)

RECOMMENDED ACTIONS:

- Review Natural Resources outcomes so they do not overlap
- Use rubrics/mark the rubrics so that students strengths and weaknesses can be further assessed and reported
- Mafany Mongoh should present with Gary
- Horsemanship needs to present in the FA-09 (and then again at the end of the academic year – omitted accidentally this year)

F. General Education – PSY 100 Ronya Hoblit and Steph Issac (11:19 – 11:34)

RECOMMENDED ACTIONS:

- Add the number of students who responded to each section
- Make sure all students are doing the assessment

G. General Education – SOC 100 - Ronya Hoblit (11:35 – 11:42)

RECOMMENDED ACTION:

- Needs to present assessment data in the fall

H. Energy Technology – Rick Kerzman & Lee Husfloen (11:43 – 12:03)

RECOMMENDED ACTIONS:

- If more than one student is listed, it is necessary to break out the average with a range from high to low scores
- Look at other assessment tools to measure program outcomes
- Add that course changes are being taken to Curriculum Committee today

I. General Education – English; Speech – Renee Froelich, Chad Harrison, Carla Gerriets (12:13-12:18)

RECOMMENDED ACTIONS:

- Assessment needs to be done earlier
- Speech scores (5) need to be entered into findings
- APA Documentation style needs to be added to Eng 120 Assessment
- Critical Thinking needs to be added to the rubric for COMM 110

Lunch Break & Note taking: 12:18-1:20

Assessment Committee Recommendations to all programs:

Assessment needs to be started earlier in the year to be effective. Program Assessment needs to focus on the Analysis of Data for 2009-2010. Faculty should focus more on what students did learn and what they didn't learn, so that there is a feedback loop on program improvement.

Any outcomes that are revised for the FA-09 term, needs to have the approval of the Assessment Committee. Meetings will be set up at the beginning of the fall term to revise outcomes if needed.

Adjourned 1:24pm

Reporting Schedule: May 5, 2009

9:05-9:25	Criminal Justice
9:30-10:00	NAS program and course findings in NAS 101
10:00-10:20	AS General Studies; BS General Studies
10:20-10:30	Natural Resources, Agribusiness, Farm and Ranch certificate
10:30-10:45	Course finding in MTH 102, 103
10:45-11:00	Course findings in ENG 110, ENG 120, COM 101
11:00-11:15	Course findings in Psych 100, SOC 100
11:15-11:30	Energy Tech
11:30-12:15	Lunch
12:15-1:00	Incomplete programs (if you are asked to come back) or any programs that needed to make changes per the assessment committee.
1:00-1:15	Break
1:15-2:00	Assessment committee report