



## Sitting Bull College Systematic Assessment Plan



What	Who's Responsible	Individual(s) providing data	When	How	Why	Time to Complete
<b>Pre-entry &amp; Freshmen Assessment</b>						
ACCUPLACER Placement Exam	Student Services	New and Transfer Students	Prior to beginning of each semester	Online-Web-based	Measure Math and English Placment	2.5 hrs
First Year Student Advisee	First Year Experience Instructors	First Year Experience Students	First Semester a student enrolls	Google docs	Effectiveness of first year cohort	1 hr.
First Year Student Orientation	Retention/Outreach Coordinator /Counselors	New Students	First three weeks of academic semester	Paper/Pencil	Measure effectiveness of new student orientation	4 hrs
D/Lakota Language & Culture Pre Assessment	First Year Learning Course	New Students	Each semester	Jenzabar/MYSBC	Measure student knowledge of D/Lakota Language & Culture	1 hr
<b>General Education Assessment</b>						
Individual General Education (English, Math, Science, Computers, Native American Studies)	General Education Faculty	Students enrolled in general education courses	Each Semester	Electronic saved on shared and results on website	Assess general education outcomes	1 hrs
ETS HElghten	Transitions Course Instructor	Graduating Students	Each Semester/8th week	Online Web-base	Assess general education outcomes	3 hrs
D/Lakota Language & Culture Post Assessment	Transitions Course Instructor	Graduates each semester	Each Semester/8th week	Jenzabar/MYSBC	Measure Institutional Effectiveness	32 minutes
<b>Program Assessment</b>						
Program Review	Curriculum Committee	Program Faculty	Rotated on a five year cycle	Electronic saved on shared and results on website	Assess the need for, possible changes to, and success of academic programs	20 hrs
Course Evaluations	IT Manager & Dean of Academics	Students	5th week of each semester	Jenzabar/MYSBC	Assess individual courses -allows faculty to make possible changes to courses or support currrent implementation	1 hr
Program Assessment	Assessment Committee	IT Data Coordinator	First week of each semester and week after spring semester	Electronic saved on shared and results on website	Determine if program outcomes are mastered by students	3 hrs
Graduation Rate	Institutional Data Coordinator & Vice President of Operations	IT Data Coordinator	July succeeding the previous academic year	Jenzabar/MYSBC	Provide data to make decisions that may be impacting students that are or are not graduating on a timely matter	3 hrs
<b>Institutional Wide Assessment</b>						
Enrollment Trends	Vice President of Operations	Institutional Data Coordinator	Third week of academic semester	Jenzabar	Measure institutional effectiveness	1 hr
Retenion/Persistence Rates	Institutional Data Coordinator & Vice President of Operations	Institutional Data Coordinator & Vice President of Operations	Third week of academic semester	Jenzabar	Measure institutional effectiveness	1 hr
Tracking of students who withdraw from classes	Counselors	Counselor	Continually as students withdraw	Jenzabar/MYSBC	Provide data to make decisions that may be impacting students to withdraw	20 hrs

Student Services Satisfaction Survey	Transitions Course Instructor	Graduates each semester	Each Semester/8th week	Jenzabar/MYSBC	Measure Institutional Effectiveness	30 min
Institutional Outcome Survey	Transitions Course Instructor	Graduates each semester	Each Semester/8th week	Jenzabar/MYSBC	Measure Institutional Effectiveness	30 min
AKIS (AIMS Key Indicator System) AIMS (American Indian Measures of Success)	Institutional Data Coordinator & Vice President of Operations	SBC Stakeholders	Each Academic Year	Online Web-base	Measure Institutional Effectiveness	40 hrs
IPEDS (Integrated Postsecondary Education Data System)	Institutional Data Coordinator & Vice President of Operations	SBC Stakeholders	Each Academic Year	Online Web-base	Measure Institutional Effectiveness	40 hrs
Graduation Rate	Institutional Data Coordinator & Vice President of Operations	IT Data Coordinator	July succeeding the previous academic year	Jenzabar/MYSBC	Provide data to make decisions that may be impacting students that are or are not graduating on a timely matter	3 hrs
Student Summit Results	Student Services	SBC Students	Fall/Spring Semester	Paper/Pencil	Measure Student Engagment	45 min
Post Graduate Employer Survey	Career Counselor/Faculty	Graduates each semester	Srping semester	Survey Monkey	Measure Institutional Effectiveness	45 min
CCSSE (Community College Survey of Student Engagement)	Retention/Outreach Coordinator	SBC Students	At least every 5 years	Paper/Pencil	Measure Institutional Effectiveness	45 min
Noel-Levitz	Retention/Outreach Coordinator	SBC Students	Spring semester	Paper/Pencil	Measure Institutional Effectiveness	46 min
Enrollment Management Plan	Vice President of Operations/ Student Services	Student Services/Faculty	May of each academic year	Electronic saved on shared and website	Measure Institutional Effectiveness	5 hrs
Committee Strategic Planning Report	Committee Chairs	Committee Chairs	June of each academics year	Electronic saved on shared and website	Measure Institutional Effectiveness	46 min