

Curriculum Committee Strategic Planning Report

Date of review: 5/23/2019

FUNCTION: Recommend academic and instructional policy to the Board of Trustees.

SCOPE: Covers all matters of instructional policy, programs, and activities as they relate to the curriculum.

GOAL 1: To strengthen and determine the need for current academic programs through 2025.

<i>Objective A</i>	Assign programs to the annual review for the year including cultural components in the classes.
Measurement Tool (who, what, when, how)	The Curriculum Committee chairperson in the fall 2018, after approval at a curriculum meeting, will notify the programs to be reviewed during the 2018-2019 academic year.
Measurement Goal	The following programs will be reviewed in 2018-2019: Environmental Science and Business Administration
Findings/Results	Program Reviews for Environmental Science (AS, BS, MS) and Business Administration (AA, BS) were accepted by the committee at the May 2019 meeting.
Data Analysis	The Program Reviews took multiple drafts to complete this academic year. Newer faculty took the lead in writing the reviews for both disciplines, so additional time was spent revising to clearly articulate five years of program data. This process is time consuming, yet it is a valuable part of evaluating and strengthening programs.
Action/Recommendation	<ul style="list-style-type: none"> • Continue using an external reviewer. • All faculty within the program review need to be involved in writing/revising program review since it is a reflection of the whole program. • Program review drafts need to be submitted earlier for curriculum committee to read/annotate • Programs scheduled for review in 2019-2020: Criminal Justice (AAS, AS) and Education (AS Early Childhood, BS Early Childhood, AS Teacher Education, BS Elementary Education, BS Secondary Science, MS Education)

<i>Objective B</i>	Review and revise curricular components of the college catalog.
Measurement Tool (who, what, how, when)	The Curriculum Committee will review and revise curricular components as indicated for the college bulletin at their monthly meetings and make recommendations on changes to the Governance Committee.
Measurement Goal	Revised curricular components as needed for the college bulletin.
Findings/Results	<p>The curriculum committee approved revisions the following curricular components of the <i>SBC Bulletin</i>:</p> <p>Course description changes:</p> <ul style="list-style-type: none"> • EED 560 Field Experience <p>Credit changes:</p> <ul style="list-style-type: none"> • MATH 129 Linear Algebra – from 2 to 3 credits • PSYC 250 Developmental Psychology – from 4 to 3 credits • MATH 101 Pre-Algebra – from 3 to 4 credits

	<p>Policy Changes:</p> <ul style="list-style-type: none"> • SOC 120 Transitions: Graduation and Beyond policy (pg. 110 of current bulletin) • Graduate pass/fail policy – this is still being developed for FA-19 approval
Data Analysis	Curricular components changes demonstrated that programs are keeping alignment with North Dakota University System, streamlining credit changes for easy transferability, and cognizant of student learning within each course.
Action/Recommendation	<ul style="list-style-type: none"> • Graduate pass/fail policy needs to be completed/passed in the fall 2019 to ensure students in master programs are completing thesis and research projects in a timely manner.

GOAL 2: To explore and evaluate the addition of two Master’s programs, two Bachelor programs and other academic and technical programs through 2025.

<i>Objective A</i>	Evaluate and review potential new courses.
Measurement Tool (who, what, how, when)	The Curriculum Committee will approve as indicated all course submissions through a review of the rationale, syllabus, and course description monthly.
Measurement Goal	Review and approve new course requests at the monthly meetings. Report the number of new courses approved by June 2019. Report the number of courses that have been enhanced by June 2019.
Findings/Results	A total of 12 new courses were approved for the Master of Business Administration program. Other new courses for Criminal Justice were submitted, but tabled for fall 2019 approval with revisions to the course numbering.
Data Analysis	Discussion of new courses in the Master of Business Administration demonstrated the committee’s commitment to student learning and career viability.
Action/Recommendation	Continue with this objective.

<i>Objective B</i>	Evaluate and review potential new programs.
Measurement Tool (who, what, how, when)	The Curriculum Committee will approve as indicated all new programs through the use of the program review process specific to new programs.
Measurement Goal	The curriculum committee will review and approve new program requests at the monthly meetings.
Findings/Results	The Master of Business Administration was approved by the committee in December 2018, approved by Board of Trustees, and is awaiting final approval from the Higher Learning Commission.
Data Analysis	The New Program Review process is effective in analyzing programs that will positively impact Sitting Bull College and the community.
Action/Recommendation	Continue with this objective.

GOAL 3: To foster the inclusion of the Lakota/Dakota history, culture, values, and language in the academic environment.

<i>Objective A</i>	Explore, evaluate, and reinforce the inclusion of Lakota/Dakota history, culture, value, and language in current academic programs.
Measurement Tool (who, what, how, when)	The Curriculum Committee will utilize the program review process and rubric to examine and assist programs to examine the inclusion of Lakota/Dakota history, culture, value, and language in the programs.
Measurement Goal	Program Review reports will include discussion on this content. The review of the report by the curriculum committee will include criteria on the rating rubric that focuses on this cultural component.
Findings/Results	The inclusion of the cultural component discussion in the program reviews for Business Administration and Environmental Science was strong. Ratings by the committee on the cultural criteria for both programs was Enhance.
Data Analysis	Programs are infusing Lakota/Dakota history, culture, values, and language into curriculum, but more can be done to interact with Tribal Programs (Business) and articulate cultural values (Environmental Science).
Action/Recommendation	Ask 2019-2020 programs to reflect and clearly articulate how Lakota/Dakota history, culture, values, and language are integrated into courses and across the program objectives when writing the program review.

<i>Objective B</i>	Explore and support the development of offerings on Lakota/Dakota history, culture, values, and language and how to incorporate these into the academic environment and programs.
Measurement Tool (who, what, how, when)	The Curriculum Committee will approve as indicated all new programs and courses using the program review process specific to new programs and courses.
Measurement Goal	The curriculum committee will review and approve new program and course requests at the monthly meetings.
Findings/Results	The Master of Business Administration program new course proposals included community development capacity building, various federal and tribal laws when operating a business, and value ethics in management.
Data Analysis	More history and language can be incorporated with faculty brainstorming sessions and assistance with the NAS department.
Action/Recommendation	The Cultural Component area of the rubric needs to be added to the new course proposal rubric (section was omitted on new programs, but is included in existing programs).