

Activities Committee Strategic Planning Report

Date of review: 07/01/2020

FUNCTION: To address internal social need(s) through various types of SBC-hosted activities.

SCOPE: To plan and execute various events with the purpose of implementing an encompassing mindset of the virtue of Generosity, while supporting all other SBC foundational virtues.

GOAL 1: Foster team unity concepts at an institutional level amongst all faculty and staff members through 2025

<i>Objective A</i>	The Activities Committee will host all New Moon Events to include an underlying set of values with an emphasis on generosity to promote team-building achievement amongst all faculty and staff members.
Measurement Tool (who, what, when, how)	Informal analysis to determine how the New Moon meetings facilitate this type of team-building achievement. Discussion at our Activities meetings.
Measurement Goal	Four (4) New Moon meetings per academic year.
Findings/Results	Attendance has continued to increase again this year with an average of 13 more employees attending three of the four events hosted this year. Fall New Moon, Christmas New Moon, & Soup Cook-off New Moon were held and due to COVID-19 the Employee Appreciation New Moon was cancelled. We have had positive feedback on our New Moon meetings.
Data Analysis	With the changes made to the New Moon on incorporating more professional development, different meals and a change in meeting venues the feedback has been positive and the attendance increasing by over 10 employees each year encourages the changes have been positive.
Action/Recommendation	Continue this course of action for the future.

GOAL 2: Provide college awareness for charitable-based need program(s) within the boundaries of the Standing Rock Tribe through 2025.

<i>Objective A</i>	The Activities Committee will identify areas of need within Standing Rock in order to organize an activity which will promote the spirit of generosity.
Measurement Tool (who, what, how, when)	Food drive for the SBC Pantry which serves a large amount of SBC students that live on all districts of the reservation. . The food drive was held at three of the four New Moon meetings.
Measurement Goal	Employees donating to SBC Student Pantry Employees donating coffee mugs to SBC students coffee areas
Findings/Results	Fall 2019 “Fang-Tastic” New Moon \$339 cash was donated to the SBC Food Pantry. Christmas 2019 New Moon over 125 coffee mugs were donated to the SBC students for the coffee stations to cut down on costs for SBC and also to help our campus to conserve resources by being a green campus. Employee Appreciation: Due to COVID-19 this event was cancelled so no donation was available.
Data Analysis	Employees at SBC are very generous and always are thinking of fun innovative ways to promote the spirit of generosity.
Action/ Recommendation	Continue the donation program at 2 of the 4 New Moon meetings with an incentive to encourage the donation numbers to increase.

GOAL 3: Cohesively work with other SBC programs by executing specific event functions to maintain consistency in promoting the SBC image and its credibility through 2025.

<i>Objective A</i>	The Activities Committee will assist other programs when there is a gap in event planning to ensure event success.
Measurement Tool (who, what, how, when)	The Activities Committee will generate a monthly report to determine which program was provided assistance; in what capacity it assisted, how many man-hours was necessary to accomplish filling the event gap and in what months the resources were provided.
Measurement Goal	100% assistance, but in-line with budgetary and human resource limitations.
Findings/Results	September 2019 <ul style="list-style-type: none"> • Ordered the food for SBC Welcome Back Event and Student Summit. Three hours of time • Assisted with various tasks for Native American Week. Three hours of time • Assisted the Retention Office with set up and clean-up of Lunch with Faculty. Three hours of time November 2019 <ul style="list-style-type: none"> • Assisted with setting up and cooking for the Veterans Day meal. Three hours of time January 2020 <ul style="list-style-type: none"> • Assisted Student Services with New Student Orientation set up and clean-up. Three hours of time
Data Analysis	Departments are aware that Activities Committee is available to help when needed. Activities Committee put approximately 15 hours of service to our SBC organizations.
Action/ Recommendation	Continue to be available to help as asked. Try to get more Activities Committee members involved.

GOAL 4: Provide Training and Awareness for SBC employees through 2025.

<i>Objective A</i>	The Activities Committee will assist other programs by utilizing the New Moon as the venue to ensure blanketed training and awareness is achieved, and/or assists with the scheduling and event planning of the training.
Measurement Tool (who, what, how, when)	New Moon meetings and agenda.
Measurement Goal	Two trainings completed for employees.
Findings/Results	October 2019 - Professionalism – St Alexius Employee Assistance Program March 2020 - Details on Donating Blood – Camille Jones, Vitalant
Data Analysis	Each training had something positive each employee could take out of the trainings and our goal is that these professional development trainings will positively impact at least one of our employees in their job at SBC.
Action/Recommendation	Continue to implement professional development trainings that will enhance SBC.