

Assessment Committee Strategic Planning Report

Date of review: 07/01/2020

FUNCTION: Review, report and make recommendations concerning student learning and institutional effectiveness for continual quality improvement for all our stakeholders.

SCOPE: To oversee all institutional data collection and recommend new data that will measure institutional effectiveness.

GOAL 1: To review academic & student support data that demonstrates institutional effectiveness through 2025.

<i>Objective A</i>	Annually review program assessment data which supports the continued improvement for student learning.
Measurement Tool (who, what, when, how)	The Assessment Committee in 2019-2020 will review program assessment data with the appropriate faculty in the spring of each year after completion of all spring semester classes.
Measurement Goal	100% of all required programs will be reviewed for approval and/or recommended changes by the assessment committee.
Findings/Results	Due to the Covid Pandemic, the Assessment committee did NOT meet in May for the end of year presentations. However, all programs were required to submit their end of year program assessments and end of year one page reports. Most of the programs data was from the fall semester (i.e.: some programs had challenges with internships due to the Covid pandemic) and with the change in instruction methodology, it was difficult for programs to retrieve the data as they had planned in their programs assessment plans. 19 reports out of 27 (70%) are posted on the Shared File.
Data/Analysis	Some reports may not be on the Shared File, as some faculty may not have been able to access the Shared File when they were working remotely due to the Covid-19 pandemic.
Action/ Recommendation	It was in the best interest of faculty to not have face to face presentations with the health risk due to the Covid pandemic. With not knowing what the future holds, faculty will have to probably/possibly modify their program assessment plans so that data can reflect their programs methods of instruction and proof of students meeting their program outcomes. If changes are in need, this should be presented by October or as the academic year progresses.

<i>Objective B</i>	Annually review essential learning outcomes (general education) data which supports the continued improvement for student learning.
Measurement Tool (who, what, when, how)	The Assessment Committee in 2019-2020 will review essential learning outcomes (general education) with the appropriate faculty in the spring of each year after completion of all spring semester classes.
Measurement Goal	Review of CAAP/COMPASS post scores, in addition to English, Speech, Math, Science and Computers with each area meeting an established minimum requirement.
Findings/Results	Data is incomplete. There is limited data from the fall semester. Graduates from the Spring semester were not able to complete the assessments due to the Covid pandemic and students/faculty asked to not be on campus.
Data Analysis	Due to lack of data, there is no analysis.
Action/Recommendation	Depending on how the SBC plan to move forward with the 2020/2012 academic year, the goal and methodology of assessing this objective may have to be modified.

<i>Objective C</i>	Annually review Student Support Services data including the enrollment management plan which supports the continued improvement of student learning.
Measurement Tool (who, what, when, how)	The Assessment Committee in 2019-2020 will review Student Support Services assessment data through the results of the exit interview administered in SOC 100 each semester along with data submitted on the Enrollment Management Plan.
Measurement Goal	100% review of all data collected that relates to Student Support Services including the enrollment management plan.
Findings/Results	The Enrollment Management Plan has extensive data to meet Objective C. This report is thorough and has extensive data regarding Student Support Services.
Data Analysis	Due to the Covid pandemic, a number of goals that the Student Support Services have been greatly affected because staff/faculty not having regular contact with the students. However, even with the difficult circumstances, staff/faculty did a very good job to do everything possible to give students any assistance when possible.
Action/Recommendation	Depending on how the SBC plan to move forward with the 2020/2012 academic year, the goal and methodology of assessing this objective may have to be modified. Staff/faculty will have to be flexible and brainstorm strategies.

<i>Objective D</i>	Meet monthly during the academic year to review assessment data that may be available at the time and/or plan for needed data collection to assist in data driven decisions.
Measurement Tool (who, what, when, how)	The Assessment Committee in 2019-2020 will meet monthly during the academic year to review or identify any data needed to assist in recommending programmatic or policy changes.
Measurement Goal	A systematic plan of data collection and minutes from monthly meetings.
Findings/Results	The Assessment Committee met 5 out of the 8 months. The committee did not meet in January because of scheduled meeting time conflicted with student registration. The committee did not meet for their April or May meetings due to the Covid pandemic.
Data Analysis	The committee was able to meet throughout the academic year to address and conduct business related to the committees' responsibilities. The committee did not meet for the End of Year program assessment presentations.
Action/ Recommendation	Each program should review their respective plans before October 2020 and bring forth any changes/modifications to their plans in the Fall of 2020.