



**Division of Social and Behavioral Science
Department of Social Work
Bachelor of Social Work (BSW) Program**

For REFERENCE:

The applicant has voiced interest in pursuing a degree in Social Work through Sitting Bull College. As part of our admission process, applicants are required to provide two references to complete the following form and a letter of recommendation.

In evaluating the applicant's suitability for a career in social work, we ask that references complete 1) reference form **and** 2) a reference letter that addresses the following:

- *How would you describe the applicant's leadership potential in a professional Social Work capacity?*
- *What are the applicant's personal and professional strengths and capacities?*
- *Why do you recommend the student for the Social Work program?*

Sitting Bull College
Bachelor of Social Work Program
9299 Highway 24
Fort Yates, ND 58538
701-854-8052

Forms can be emailed to: alicia.gourdmackin@sittingbull.edu.

Respectfully,

The Department of Social Work



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TO BE COMPLETED BY REFERENCE:

Name: _____

Position/title/occupation: _____

Organization/program: _____

Phone _____

Email: _____

In what capacity do you know the applicant and how long? _____

Please rate the applicant on each of the following based on your knowledge of them:

	0 to 1- Significant concerns in this area and/or unable to judge	2- Below average skills - needs significant improvement in this area	3-Average skills – improvement needed in this area	4-Above average skills – some improvement needed in this area	5- Significantly skilled in this area.
Level of maturity and emotional stability					
Understanding and awareness of self or ability to engage in self-awareness					
Sensitivity to needs and feelings of others					
Healthy quality level of relationships with people					
Respects differences in people (race, class, culture, sex, ethnicity, etc.)					
Ability to work with differences in people (race, class, culture, sex, ethnicity, etc.)					
Concern and commitment to work toward solving social problems					



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Ability to initiate and follow through with tasks and duties					
Willingness to accept direction					
Creativity					
Ability to make sound and ethical decisions when serving people					
Ability to communicate effectively					
Ability to communicate in writing					
Listening skills					
Participates as a team member					
Leadership abilities					
Conflict resolution or ability to resolve or manage conflict					
Demonstrates effective decision making skills and ability to make sound decisions					

Anything "1" or below please explain your answer:

Summary evaluation (check one):

_____ Recommend

_____ Not recommended (please explain above)

Reference's signature		Date	
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